

Webster Parish Communications District Agenda

410 Main Street, Minden LA 71055

Thursday, January 4, 2024

- 1. Call to Order**
- 2. Invocation**
- 3. Roll Call**
- 4. Recognition of Guests**
- 5. Call for New Business to Add to Agenda**
- 6. Comments on Agenda**
- 7. Approval of Minutes from last meeting**
- 8. Old Business**
 - a. Update on Capital Outlay
- 9. New Business**
 - a. Election of Officers
 - b. 2023 Budget Amendment (contingent upon projected income)
 - c. Approve Invoices and Financial Statements:
 - i. Approve Invoices for payment
 - ii. Approve November-December 2023 Financial Statements
 - a. Budget to Actual
 - b. Income/Expense Reports November 2023-December 2023
 - c. Account Balance Reports
 - d. November 1, 2023-December 31, 2023 Check Register
 - d. Account Signature Authority
 - e. Dispatch Service Fee
 - f. Annual Related Party Questionnaires
 - g. Annual Required Training
- 10. Communications Report:**
- 11. Employee Concerns:**
- 12. Announcements/Reports**
 - a. General Issues
 - b. Meetings for 2024: March 7, 2024, May 2, 2024, **July 11, 2024 ***, September 5, 2024, October 3, 2024, November 7, 2024

To access the meeting area: Enter the building from the sally port entrance on the west side of the building. Depress button on call box on left side of ramp for entry if roll door is down. Follow the wall to the entry door on the left, depress button on call box for entry to building. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Webster Parish Communications District at 318-377-9911 describing the assistance that is needed.