

11/3/2023 Webster Parish Communications District

The Board of Commissioners of the Webster Parish Communications District met in regular session on Thursday, November 3, 2023 at 6:00 PM at the office of Webster Parish Communications District at 410 Main Street, Minden, Louisiana, 71055.

PUBLIC HEARING was opened to hear comments on the January -December 2024 Budget for Webster Parish Communications District was opened at 6:02 PM. There were no public comments. The Public Hearing was closed at 6:03 PM.

MEMBERS PRESENT: Brian Williams, Laura Perryman, Hank Haynes, Ursula Hullaby, Grady Smith, Shannon Spigener

MEMBERS ABSENT: none

The meeting was called to order at 6:03 PM by Chairman Brian Williams.

The invocation was given by G. Smith

Guests: Angie Chapman, Webster 911, Ben Gorman Webster Parish FD 10

There were no new items to add to the agenda.

There were no public comments on the agenda

On a motion made by G Smith, seconded by U Hullaby, the following resolution was unanimously approved: Resolved, approve the minutes from the last meeting as presented with the correction of Shannon Spigener as absent instead of Laura Spigener.

On a motion made by G. Smith, seconded by S. Spigener, the following resolution was unanimously approved: resolved, adopt the January – December 2024 budget as presented.

On a motion made by H. Haynes, seconded by L. Perryman the following resolution was unanimously approved: resolved, approve the updates to WPCD Policies as presented.

On a motion made by H. Haynes, seconded by G. Smith the following resolution was unanimously approved: resolved, approve the updates to the WPCD Personnel Manual as presented.

On a motion made by H. Haynes, seconded by L. Perryman the following resolution was unanimously approved: resolved, approve the 2024 vendor list as presented.

On a motion made by G. Smith, seconded by L. Perryman the following resolution was unanimously approved: resolved, approve the 2024 contracts as presented.

On a motion made by G. Smith, seconded by H. Haynes the following resolution was unanimously approved: resolved, approve Springhill Press as the official journal and publication journal for 2024 for WPCD.

On a motion by S. Spigener, seconded by U. Hullaby the following resolution was unanimously approved: resolved, approve financial statements as presented: May-October 2023 Financial Statements to include Budget vs Actual report, May 2023-October 2023 Income/Expense reports, Account Balance reports, September 1-October 31, 2023 check register.

Director Chapman gave the communications report to include current staffing levels and status of the Intergovernmental Agreement between WPCD and the parish fire departments. After a general discussion, the board instructed Director Chapman to send a letter via certified mail to Cotton Valley Fire Protection 8 Chief Terry Gibson to remind him that unless the agreement is signed on or before December 14, 2023, the 911 call center must discontinue the direct dispatch method and begin utilizing the call transfer method for that fire department effective January 1, 2024.

Meetings for 2024: Meetings for 2024: January 4, 2024, March 7, 2024, May 2, 2024, July 11, 2024 , September 5, 2024, October 3, 2024, November 7, 2024

There being no further business, on a motion made by H. Haynes, seconded by U. Hullaby to adjourn, the meeting adjourned at approximately 6:31 PM.

Chairperson B. Williams, Secretary A. Chapman