

Webster Parish Communications District Agenda

410 Main Street, Minden LA 71055

Thursday, March 2, 2023 6:00 PM

1. **Call to Order**
2. **Invocation**
3. **Roll Call**
4. **Recognition of Guests**
5. **Call for New Business to Add to Agenda**
6. **Comments on Agenda**
7. **Approval of Minutes** from last meeting
8. **Old Business**
 - a. Update on Capital Outlay
 - b. Account Signature Authority
 - c. Dispatch Service Fee
 - d. Required Training
9. **New Business**
 - a. Ratify email poll for new board member
 - b. Election of Treasurer
 - c. Vendor List update: Add CR Claus LLC (headset vendor change)
 - d. Approve Invoices and Financial Statements:
 - Approve Invoices for payment
 - Approve January & February 2022 Financial Statements
 - Budget to Actual
 - Income/Expense Reports
 - Account Balance Reports
 - January & February Check Register
 - e. Approve Audit Engagement for the financial audit and statewide AUP's for year ending 12/31/2022 for Wade and Perry.
 - f. Discussion on Attorney General Opinion (include exhibit)
 - g. Surplus Items
10. **Communications Report**
11. **Employee Concerns**
12. **Announcements/Reports**
 - a. General Issues
 - b. Meetings for 2023: May 4, 2023, July 6, 2023, September 7, 2023, October 5, 2023, November 2, 2023

Enter the building from the sally port entrance on the west side of the building. Depress button on call box on left side of ramp for entry if roll door is down. Follow the wall to the entry door on the left, depress button on call box for entry to building.