

The Board of Commissioners of the Webster Parish Communications District met in regular session on Thursday, September 1, at 6:00 PM at the office of Webster Parish Communications District at 410 Main Street, Minden, Louisiana, 71055.

MEMBERS PRESENT: Billy Dorsey, Brian Williams, Chris McGarity, Hank Haynes, Grady Smith, Ray Brown, Ursula Hullaby

MEMBERS ABSENT: none

The meeting was called to order at 6:01 PM by Chairman Billy Dorsey.

The invocation was given by C. McGarity.

Guests: Angie Chapman-Executive Director 911, Gavin Hall-911, Gary Loftin -Fire District 3, Glen Long-Fire District 3, Alan Myers -Town of Sibley, Robert Smart-Fire District 2, Brenda Autry-Senator Robert Mills office, Justin Steward-Fire District 7, Ronnie Chreene-Fire District 4, Mary Chreene-Fire District 4, T.J. Hughes-Minden Fire Department, David Lewis-Minden Fire Department, Tyler Strickland-Fire District 3, Matt Hortman-Fire District 3, Jessica Lee-Fire District 3, Billy Caldwell-Fire District 3, Skylar Belcher-Fire District 3,, Cameron Smith -Fire District 3, Fred Weaver-Fire District 3, Ed Jordan Police Jury District 12.

Call for new items to be added to the agenda: No new items

Public Comments on Agenda-None

On a motion made by C. McGarity, seconded by H. Haynes, the following resolution was unanimously approved: Resolved, the minutes of the July 2022 meeting were approved as presented.

On a motion made by B. Williams, seconded by C. McGarity, the resolution motion was unanimously approved: Resolved, amend the motion made in previous motion regarding nonpayment of dispatch service fee.

General discussion was held between the board and guests present regarding the dispatch service fee.

On a motion made by B. Williams, seconded by C. McGarity, the following resolution was approved by a majority vote of the board: Resolved, amend the previous motion as per the parish attorney regarding any fire department not paying for dispatch services to read: "Any fire department that chooses not to use Webster 911 for dispatching will have all calls for fire service in their area relayed to the dispatch center of their choice. Said fire department will not be entitled to a) CAD information (including but not limited to times, units responding etc.), b) text messages, c) Who's Responding access paid for by Webster 911, d) any information for PIAL rating, and e) any other assistance voted on by the 911 board Any department not using Webster 911 for dispatching can still request emergency assistance via radio and said request will be handled appropriately." Yeas: B. Williams, C. McGarity, U. Hullaby, G. Smith, R. Brown. Nays: none. Abstain: H. Haynes.

Discussion regarding the Backup/Secondary Call center was tabled.

Report from C. McGarity was given that the transfer of funds from the LAMP fund was completed 7/20/2022.

Report from A. Chapman was given on the progress of requesting disbursements from Government Capital for the costs of new computers and headsets for capital outlay projects.

General discussion was held regarding the progress of fiber service to the courthouse.

Report from B. Williams that the EMS/Hospital workshop meeting was well received, the next meeting will be held in October and that this item can be removed from future agendas as 911 just facilitated the first meeting.

On a motion made by C. McGarity, seconded by H. Haynes, the following resolution was unanimously approved: Resolved, accept the financial statements as presented to include the Budget vs Actual Report, July and August Income/Expense Reports, Account Balance Report, and Bank Account Balance reports.

On a motion made by B. Williams, Seconded by G. Smith the following resolution was unanimously approved: Resolved, approve the invoices for payment as presented.

A general discussion was held regarding the Audit report for 2021.

On a motion made by C. McGarity, seconded by G. Smith the following the following resolution was unanimously approved: Resolved, approve the audit of financials for the Webster Parish Communications District for year ending 12/31/2021.

On a motion made by R. Brown, seconded by C. McGarity the following resolution was unanimously approved: Resolved, approve the policy updates as presented for a) Purchasing and Disbursements, b) Contracting, c) Cards: Credit Cards, Debit Cards, Fuel Cards, d) Travel and Travel Reimbursement, e) Ethics, f) Debt Service, g) Information Technology Disaster Recovery/Business Continuity, h) Public Records Requests.

On a motion made by B. Williams, seconded by H. Haynes the following resolution was unanimously approved: Resolved: approve the 2022 vendor list as presented.

On a motion made by B. Williams, seconded by G. Smith, the following resolution was unanimously approved: Resolved, approve contracts for a) Equature from 2019 to present, b) Davidson Media from 2021 to present, c) Red River It Consulting, d) RPSS.

General discussion was held regarding board terms expiring in 2022.

General discussion was held regarding mandatory training expirations.

The communications report was given by A. Chapman.

On a motion made by B. Williams, seconded by C. McGarity the following resolution was unanimously approved: Resolved, enter executive session to discuss employee concerns at 7:49 PM hours.

On a motion made by B. Williams, seconded by H. Haynes, the following resolution was unanimously approved: Resolved, end executive session, and resume regular session at 7:57 PM.

On a motion made by B. Williams, seconded by R. Brown update the personnel manual to include Fire Service Communications certification as a requirement for employment.

Meetings for 2022: October 6, 2022, November 3, 2022

There being no further business, on a motion made by H. Haynes, seconded by G. Smith to adjourn, the meeting adjourned at approximately 8:02 PM.