

March 2022 Minutes

Webster Parish Communications District

The Board of Commissioners of the Webster Parish Communications District met in special session on Thursday, March 3, 2022, at 6:00 PM at the office of Webster Parish Communications District at 410 Main Street, Minden, Louisiana, 71055.

MEMBERS PRESENT: Billy Dorsey, Brian Williams, Chris McGarity, Hank Haynes, Ray Brown,

MEMBERS ABSENT: Ursulla Hullaby, Grady Smith

The meeting was called to order at 6:01 PM by Chairman Billy Dorsey.

The invocation was given by C. McGarity.

Guests: Angie Chapman-Executive Director 911, Cohen Stockman-Dispatch Supervisor Webster 911, Gary Jones-Advanced EMS

Call for new items to be added to the agenda: No new items

Public Comments-None

On a motion made by C. McGarity, seconded by B. Williams, the following resolution was unanimously approved: Resolved, the minutes of the January 2022 meeting were approved as presented.

On a motion made by R. Brown, seconded by C. McGarity, the following resolution was unanimously approved: Resolved, remove the probationary status of Advanced EMS and continue to monitor random runs for compliance.

On a motion made by H. Haynes, seconded by R. Brown the following resolution was approved: Resolved, ratify the telephone poll regarding the request to appoint B. Williams to the board. B. Williams abstained from the vote.

On a motion made by B. Williams, seconded by C. McGarity the following resolution was unanimously approved: Resolved, adopt the WPCD Policy for 457b Retirement Plan with changes as discussed and noted.

On a motion made by C. McGarity, seconded by B. Williams the following resolution was unanimously approved: Resolved, appoint B. Dorsey as Board Chairperson.

On a motion made by B. Williams, seconded by H. Haynes the following resolution was unanimously approved with one abstain: Resolved, appoint C. McGarity as Board Secretary/Treasurer. C. McGarity abstained from the vote.

On a motion made by C. McGarity, seconded by H. Haynes the following resolution was unanimously approved with one abstain: Resolved, appoint B. Williams as Board Vice Chairperson. B. Williams abstained from the vote.

On a motion made by C. McGarity, seconded by H. Haynes the following resolution was unanimously approved: Resolved, approve financial statements as presented.

On a motion made by B. Williams, seconded by C. McGarity, the following resolution was unanimously approved: Resolved, obtain debit/credit card with a \$2000.00 monthly limit, through B-1 Bank that is linked to the General Fund, and cancel the WPCD credit card.

On a motion made by C. McGarity, seconded by R. Brown, following resolution was unanimously approved: Resolved, approve invoices for payment as presented.

On a motion made by C. McGarity, seconded by H. Haynes, following resolution was unanimously approved: Resolved, remove K. Mourad from signatures on the 2 accounts at B-1 bank, and authorize the following to be a signature on same accounts: Billy Dorsey, Chris McGarity, Brian Williams, Ray Brown, Hank Haynes.

On a motion made by C. McGarity, seconded by B. Williams, following resolution was unanimously approved: Resolved, obtain email addresses through our Google Domain for 7 Board Members and 8 dispatchers at a cost of \$6.00/month each.

A general discussion was held regarding the correspondence received from Evergreen Fire District #1 and Volunteer Fire Department.

C. Stockman and A. Chapman gave the Communications Report.

On a motion made by B. Williams, seconded by C. McGarity, following resolution was unanimously approved: Resolved A. Chapman and C. Stockman will obtain APCO CCS certification via online class through APCO.

On a motion made by B. Williams, seconded by C. McGarity, following resolution was unanimously approved: Resolved obtain 4 hard drives to be installed by Networking Solutions and Services on the 3 console positions and the server as soon as possible.

On a motion made by C. McGarity, seconded by H. Haynes, following resolution was unanimously approved: Resolved the board enter into executive session to discuss employee concerns.

On a motion made by C. McGarity, seconded by B. Williams, following resolution was unanimously approved: Resolved the board exit executive session.

On a motion made by B. Williams, seconded by R. Brown, following resolution was unanimously approved: Resolved terminate the CD, and move funds to Money Market Account at B-1 bank.

On a motion made by C. McGarity, seconded by H. Haynes, following resolution was unanimously approved: Resolved accept the resignation of C. Ferguson as full time, and move to part-time/PRN status, allowing her to maintain current rate of pay and APCO certification at no cost to her.

Meetings for 2022: May 5, 2022, July 7, 2022, September 1, 2022, November 3, 2022

There being no further business, on a motion made by H. Haynes, seconded by K. Mourad to adjourn, the meeting adjourned at approximately 8:16 PM.