

November 2021 Minutes

Webster Parish Communications District

The Board of Commissioners of the Webster Parish Communications District met in special session on Friday, November 12, 2021 at 10:00 AM at the office of Webster Parish Communications District at 410 Main Street, Minden, Louisiana, 71055.

The meeting was called to order at 10:02 PM by Chairman Billy Dorsey.

Invocation was given by C. McGarity.

- Roll Call

Present Billy Dorsey
 Chris McGarity
 Hank Haynes
 Kip Mourad
 Ursula Hullaby
 Ray Brown

Absent: Truvesta Johnson

Guests: Angie Chapman Executive Director 911, Cohen Stockman Dispatch Supervisor Webster 911 Brian Williams WPOHSEP, Robert Moore Operations Manager Pafford EMS, Gary Jones Owner Advanced EMS, Gavin Hall Webster Parish 911

- Call for new items to be added to the agenda
 - On a motion made by C. McGarity, seconded by H. Haynes, the following resolution was unanimously approved: Resolved, add item F-1 to the agenda: EMS Service Complaints, and move item F to first on the Agenda.
- Public Comments-None
 - Approval of the Minutes for September 2021-On a motion made by K. Mourad, seconded by H. Haynes, the following resolution was unanimously approved: Resolved, the minutes of the September 2021 meeting are approved as presented.
- Old Business-
 - Backup/Secondary Call Center continued to table
 - Surplus Items: SUV sold for \$4150.00 on Govdeals.com, Miscellaneous other items sold totaling \$102.00. Unsold items declared no value and disposed of.
- New Business-
 - A. (Item F) EMS Contract Update- On a motion made by C. McGarity, seconded by, K. Mourad the following resolution was unanimously approved: Resolved, approve the updated Application for Ground Ambulance Service to be implemented for the 2022 year.
 - After a general discussion was held regarding EMS service complaints. These issues will continue to be monitored and the results discussed at the next regularly scheduled meeting on January 6, 2022.
 - B. 2021 Budget Amendment- On a motion made by R. Brown, seconded by, C. McGarity the following resolution was unanimously approved: Resolved, approve the amendment to the 2021 budget as presented.
 - C. Financial Statements-September and October 2021- Copies of reports including the 911 Budget vs Actual were presented by B. Dorsey and discussed by board. On a motion made by R. Brown,

seconded by H. Haynes, the following resolution was unanimously approved: Resolved, the Financial Statements for September and October 2021, accepted as presented.

- D. Discuss Bills for Payments-On a motion made by H. Haynes, seconded by, C. McGarity the following resolution was unanimously approved: Resolved, bills paid as presented.
- E. 2020 Audit Results- 2020 Audit results were presented by B. Dorsey and discussed. On a motion made by H. Hayes, seconded by C. McGarity, the following resolution was unanimously approved: Resolved, the 2020 Audit results accepted as presented.
- F. 2022 Budget-2 options for the 2022 Budget were presented which included a new pay scale for employees to begin effective January 3, 2022. On a motion made by C. McGarity, seconded by K. Mourad, the following resolution was unanimously approved: Resolved, approve option # 2 for the 2022 Budget to include the new pay scale for employees beginning January 3, 2022, with the stipulation that longevity pay increases after 2022 must be reviewed each year to ensure adequate funding exists for the increase.
- G. Ethics & Sexual Harassment Training: A general discussion was held regarding the requirement for this training and how to submit proof of completion.
- H. Board Term Expirations-terms for members R. Brown and T. Johnson expire 2021. R. Brown wishes to continue serving. T. Johnson requested to resign her term immediately via phone call to director.
- I. Communications Report was given by C. Stockman and A. Chapman
- J. Employee concerns-

Announcements: Meetings for 2022: January 6, 2022, March 3, 2022, May 5, 2022, July 7, 2022, September 1, 2022, November 3, 2022

On a motion by C. McGarity, seconded by H. Haynes, to adjourn.

- Meeting Adjourned at approximately 12:05 PM